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Minutes of the Bluntisham Parish Council Meeting Monday 2 December 2013 at 7.30pm at Bluntisham Village Hall

Present: Chair: Mr Tim Ellis, Mrs Margaret Lumb, Mr Frank Hudson, Mrs Joan Gutteridge, Mrs Kathy Searle, Mrs Mandy Pink (Clerk).

Also present: CC Mr Steve Criswell

		Action
	<p>Open Forum. Seven members of the public were present.</p> <p>Steve from Forefront Fitness asked the Council if they were happy to support the Sport Relief Mile that will be held on 23rd March 2014. This will be discussed at the January meeting. The Clerk is to check the general liability for runners using the Recreation Field.</p> <p>A resident raised objections to the planning application regarding the Bluntisham Service Station. Loud music continues to be a problem</p> <p>Mrs Everest raised objections to the planning application regarding the Bluntisham Service Station. The date for the planning Committee meeting is set for the 20th January 2014</p> <p>A resident raised comments concerning the removal of the bench at Wood End. This is a bench that was installed to mark the Coronation and it should be refurbished or replaced and not removed.</p>	Clerk
1535	<p>Dispensations – Naming of the person responsible for dealing with and making decisions on Dispensations – The Clerk was named as the person responsible for Dispensations. (Proposed Mrs Margaret Lumb, seconded Mrs Joan Gutteridge, all agreed)</p>	
1536	<p>Dispensation Forms received and decisions given – All Council members signed dispensation forms to deal with all Financial matters until the next election year 2015 – Dispensations agreed</p> <p>Mrs Margaret Lumb signed a dispensation form to allow her to discuss and vote on agenda item 1549 planning for Bluntisham Service Station – Dispensation agreed.</p>	
1537	<p>Declarations of interest for items on the agenda. None other than those covered by Dispensations.</p>	
1538	<p>Apologies for Absence. Mrs Elinor McNeill, Mr Gary James, Mr Robin Carter, DC Mr Terry Rogers</p>	
1539	<p>Minutes of the meeting dated 4th November 13. The minutes were approved and signed (Proposed Mrs Joan Gutteridge, seconded Mr Frank Hudson, all agreed).</p>	
1540	<p>Matters arising from the previous minutes. Mrs Margaret Lumb informed the Council that the grit bin had now been installed and that the Feoffees did not want to site a bench at Station Road. If a bench was needed at this point then the Council should provide one. This will be placed on the agenda for January</p>	Clerk
1541	<p>FY2013/14 Accounts – to end-November 2013. Noted and agreed. Annex 1. (Proposed Mrs Joan Gutteridge, seconded Mrs Margaret Lumb, all agreed).</p>	

1542	<p>Accounts for payment and November Income summary. Expenditure: £4,986.65; Income: £3,116.72. Approved. (Proposed Mrs Joan Gutteridge, seconded Mrs Margaret Lumb, all agreed).</p>	
1543	<p>FY2014/15 Precept to be discussed and decision made – The Chairman highlighted the fact that the Parish Council had maintained the Precept at the same level again this year but that they would not be in a position to continue to absorb the inflation rises in the future. He also noted that “one-off” projects, such as the footpath around the bridge could well be funded from the reserve, which was the very purpose for which the reserve had been retained.</p> <p>The Councillors thanked the Finance Committee for their continued support in maintaining control over the finances so that the precept could be held again with no rise for the forthcoming year.</p> <p>(Proposed Mr Frank Hudson, seconded Mrs Margaret Lumb, all agreed)</p>	
1544	<p>Council and District Reports. Mr Steve Criswell reminded the Council of the Parish Council Conference being held on the 3rd December and thanked those that would be attending.</p> <p>A14 improvement lobbying is still ongoing and the question of tolling was still being discussed.</p> <p>A new protocol is being discussed concerning flooding at Earith Causeway. The road has been made slightly higher and the level of water present before closure is being discussed to possibly allow some vehicle movement in shallow water.</p> <p>Mr Robin Carter reported via email that HDC are still discussing savings initiatives. The Planning Committee date of the 20th January 2014 has been set to discuss the retrospective planning application currently under discussion concerning the Bluntisham Garage.</p>	
1545	<p>Committee Updates.</p> <ol style="list-style-type: none"> 1. Allotments Committee. A new dip tank £210 + VAT and outside water tap £20.37 Inc. VAT are needed. Mr Frank Hudson confirmed that the old tap will be taken away to stop hose pipes being attached to it so that the water supply can be secured. (Proposed Mrs Joan Gutteridge, seconded Mrs Kathy Searle, all agreed) 2. Planning Committee: Wood Farm Developments – The Clerk is to chase up Mr Robin Hobbs regarding a site visit. This is to be moved to the January agenda for discussion. 3. HMC Meeting – 16 Sept 13 and 18 Nov 13 – All outstanding issues have now been dealt with. Gravel quotes for car park are still outstanding 4. Finance Meeting – 20th Nov 13 – minutes noted and approved 	<p>Clerk</p> <p>Clerk</p>
1546	<p>Crime and Road Safety and Highway Warden Update (to include HCV, ENVAR and Hanson reports as appropriate)</p> <p><u>Crime:</u> Mrs Margaret Lumb reported that a number of burglaries are being carried out across the district by a possible out of town gang that are targeting areas. A number of non-dwelling burglaries have also been noted with the theft of flower pots from two High Street properties and a set of number plates and a moneybox being found near the allotments.</p> <p>The Police have asked if a further Police Surgery should be held in our area. If any resident would like to make this request then please contact the Clerk.</p> <p>The Police station in Broadleas is open from 9.30 – 13.30 Mon – Fri as they have a lot of lost items that have been handed in which can be reclaimed.</p> <p><u>Road Safety:</u> Parking in or near schools remains a concern and the Police are patrolling these areas. Speedwatch are still active in our area and would like to still see the number of letters delivered to speeders increased. A motor cyclist was recorded at 62mph in St Audrey’s Lane and a motorist at 60mph in Colne. Both areas have 30mph limits.</p>	

	<p><u>HCV</u>: no report at present</p> <p><u>Hansons</u>: no report at present</p> <p><u>Envar</u>: no report at present</p> <p><u>Highways</u>: Modifications to the entrance and footpath between nos. 20 and 22 Station Road have been carried out in the hope that the water will no longer run onto the footpath causing problems for pedestrians.</p>	
1547	Parish Charities Update – 1996 change to the purpose of the Charity to be discussed – Item to be moved to the January agenda	Clerk
1548	<p>Health and Safety:</p> <p>a) <u>Removal of Wood End bench (plaque to be kept)</u> – Further to the comments raised at the Open Forum this Bench is to be retained. Quotes are to be obtained for repair or replacement – to be added to the January Agenda</p> <p>b) <u>Notice Board Refurbishment.</u> The Clerk has contacted the Home Owner who is very pleased that this work is being undertaken. The Clerk is to liaise with the Owner with a date for the work to be carried out</p>	Clerk Clerk
1549	<p>Planning – New Applications.</p> <p>1301360FUL: Change of use of first floor above service station from residential to health and beauty suite (retrospective) and additional associated staff parking. Additional information including fire report and amended drawings to be discussed</p> <p>No decision taken to change the rejection of the previous meeting and still request that it is moved to be discussed at the next available Management Planning Meeting to be held on 20th January 2014. The Council remained concerned that no part of the application should specify a closing time other than 9.00pm, and had concerns re the access requirements of the car park.</p>	
1550	Enforcement Issues. The Clerk reported that it is usual for nurseries to be able to sell the items that they grow therefore retail rights do operate at this site.	
1551	Affordable Housing – options following housing needs survey. Frank Mastrandrea is waiting to hear from Accent Nene concerning this.	
1552	<p>Recreation Field Dog Exclusion Order. The Chairman and Mr Robin Carter met with members of the Football Club who have raised comments concerning the dog walk area encroaching onto the Junior Pitch as they need more space to accommodate the older Colts. In the cause of give and take, it was agreed that if the smaller pitches are moved further North they would all fit in to the existing space. It was also decided that there was no need to fence the area that crossed the overflow Car Park and the Village Hall Car Park as these areas needed to be kept open for general use.</p>	RC/TE
1553	<p>Village Maintenance:</p> <p>a) Fire Hooks. – Quote to be obtained. The Clerk is to liaise with Mr Robin Carter. Brackets are available</p> <p>b) Siting of Information Plaque for Black Boulder – Quote for consideration</p> <p>c) Moving of Picnic Table from Recreation Field to Play Area – Quote for consideration – a quote was tabled with 2 options for consideration</p> <p>Option 1 – fixing with a soft ground anchor fixing kit - £80.00</p> <p>Option 2 – fixing with wooden posts and cement - £40.00</p> <p>Option 2 was chosen. The siting of the information plaque for the Black Boulder will also be carried out at the same time for no extra cost (Proposed Mrs Joan Gutteridge, seconded Mrs Margaret Lumb, all agreed)</p> <p>d) Strimming between fence posts after grass cut at entrance driveway to Village Hall – Quote for consideration – This work is carried out by Mr Frank Hudson on an Ad hoc basis</p>	Clerk and RC
1554	Reported Problems.	

	<p>a) 19, 30 and 31 St Mary's Road – Overhanging trees. Three new quotes were obtained Quote 1 £2150 no VAT– Mr Ray Burton Quote 2 £950 +VAT – Mr John Talbot Quote 3 £3260 + VAT – Fergusons Quote no 2 was accepted and Mr Frank Hudson is to liaise with the Contractor to arrange for the work to be completed. (Proposed Mrs Joan Gutteridge, seconded Mrs Margaret Lumb, all agreed)</p> <p>b) Leaves around meeting walk, St Marys and High Street. This item was not considered by the Council as it is an issue that is being dealt with by HDC Street Scene operations department.</p>	FH
1555	<p>Community Orchard a) New Tree Planting/Orchard Development. This item is to be sorted out in the New Year</p>	FH
1556	<p>Proposal to refurbish area around The Barograph. Mrs Margaret Lumb contacted Highways department to ask them to complete this work and Mr Brian Murdoch said that he has not had a formal instruction to complete the work and it would be classed as private work and thus not a priority. He would also need to agree the design and get a Highways Works Qualification. New quotes are to be obtained and the Clerk is to work with Mrs Lumb to sort this out</p>	ML/Clerk
1557	<p>Resident request to use the Recreation Field for the use of flying remote control planes – consideration to be discussed – This item was discussed at length and as this is a multi-user function area within the village the Council, although sympathetic to the resident's needs, did not feel that it would be in the interests of the village as a whole to grant approval for this activity to go ahead.</p>	
1558	<p>New Councillor recruitment update – The flyers have been distributed in the village and two members of the public attended the meeting tonight to see how the Council operates. The Chairman thanked the interested residents and informed them of the procedure required for an application to be made to join the Council.</p>	
1559	<p>100th WWI commemoration to be discussed – This item is to be moved to the January agenda</p>	Clerk
1560	<p>CIL Levy update for consideration – The Clerk informed the Council of the new CIL Levy Plans and is to get some further information concerning the correct meaning of Infrastructure. Enhancement of footpaths and a tennis court were considered as possible candidates for CIL funding. This item is to be moved to the January agenda.</p>	Clerk
1561	<p>Local Highway Improvement Initiative – New bids are welcomed – closing date 9th December. – The Clerk is to put in a bid for a pedestrian crossing to be installed along Station Road where the drop kerbs have been put in opposite the Ouse Valley Way and no. 20 Station Road close to the Bus Stop.</p>	Clerk
1562	<p>Parish Council 5-Year Plan.</p> <ol style="list-style-type: none"> 1. New fencing quotes to be obtained by Mr Frank Hudson for the permissive footpath along the Old Railway Crossing in the New Year 2. The Wood End speed reduction measures have now been completed. 3. Develop conservation value of the village – The Council are not taking part in the Tree Planting Scheme this year. 4. TPO – updates needed – Clerk to check and carry forward 5. Meeting Walk weeds and hedges are to be added as a village maintenance item for future discussion and removed from the five year plan 6. Sport and play issues – possible tennis courts – to be looked at as possible infrastructure project funded by CIL Levy 	FH Clerk Clerk
1563	<p>Communication and Social Events. Nothing to report</p>	

1564	Correspondence Received. None	
1565	Various magazines and mail shots for general interest. None.	
1566	Items for consideration (for information only). Mrs Margaret Lumb reported that a Home Owner from Wood End wished to build an Eco Home within his back garden. Mrs Lumb and Mrs Searle have visited the site and feel that this would add environmental value to this area and would help to highlight the Councils duty to consider bio diversity in the village. Mr Frank Hudson reported that one of the speed bumps at the School was loose. Mrs Margaret Lumb to report this to Highways	ML

Meeting closed 9.30 pm

Next meeting: 6th January 2014

Dates of Future Parish Council Meetings - 2014

February	Monday 3 rd February
March	Monday 3 rd March
April	Monday 7 th April
May	Monday 12 th May
June	Monday 2 nd June
July	Monday 7 th July
August	Monday 4 th August
September	Monday 1 st September
October	Monday 6 th October
November	Monday 3 rd November
December	Monday 1 st December

Annex 1- FY2013/14 Accounts – to end-November 2013